



Guidelines for School Visits

Castle Cornet, Guernsey Museum & Art Gallery, Fort Grey and

Telephone Museum

- Please book all Education visits – including independent ones - through Jo Dowding (josephine.dowding@gov.gg or 726518). She will advise you on the most suitable venue and explain what the Museum Education Service can offer.
- Pre-visits by staff are encouraged. Free passes are available to all local teaching staff. Please get in touch with Jo if you would like one.
- You are advised to allow a **minimum of one hour** for your visit. The Galleries can only accommodate a certain number at any one time and we have to allow for visitors. Please allow plenty of time for arrival and departure as the buses are not always on time. Please avoid bringing coats and bags where possible. Dealing with these can take an inordinate amount of time!
- If you wish the students to record their visit, please allow extra time and bring clipboards and paper. If you wish the Museum to supply these, please arrange well in advance.
- Please ensure that students visiting any outdoor Historic sites (eg. Castle Cornet, Vale Castle and Rousse Tower) have suitable shoes and outerwear.
- We recommend a minimum ratio of adults to children. 1:10 for infants, 1:15 Junior and Sec. Level. For outside activities we recommend 1:7.
- Worksheets are available for all our sites but we advise that you tailor them to your own needs.
- See the website for a list of information sheets and packs relating to local studies and our sites.

Arrival and Departure

Guernsey Museum & Art Gallery

There is a dedicated bus parking space outside the top gate (nearest to the Priaulx Library) in Candie Road. Enter through the garden gate and turn right to the main

entrance. The Museum staff will inform the Education Officer of your arrival and you will be taken initially to either the Lukis Room or the Frossard Theatre. The Education Officer or assistants will take over from there unless other arrangements have been made. The Museum & Art Gallery are accessible to wheelchairs and there is an audio guide available – please get in touch before your visit if you would like to use one.

Castle Cornet

Buses should drop the students in the designated coach park at the south west corner of the Model Yacht Pond. Students should go up the steps to the upper walkway and walk towards the Castle. Primary schools looking at Roman life in Guernsey will be met at the bottom of the slope. Other groups will be met at the entrance. If the bus cannot use the designated space please be aware that traffic comes from all directions around the Model Yacht pond area and teachers will need to be vigilant. The Education Officer will normally expect groups to make their own way out after the visit. If you wish to be accompanied please let them know.

Please note that access to the Castle for wheelchairs is limited. Guernsey Museums & Galleries regret that they cannot offer personnel to help carry these. A tape to enable partially sighted visitors to enjoy the 'Story of Castle Cornet' is available. Please check tide tables as the bridge can be treacherous at high tide.

The Castle is open to the public from April – Sept. only.

Fort Grey

The bus will probably drop you in Guernsey Pearl's car park. Cross the road carefully and walk along the causeway to the Fort. The staff will meet you and help you with your visit. We regret that there is no access into the Fort for wheelchair users. Please check the tide table as high tides can be treacherous.

Telephone Museum

The Telephone Museum has its own parking area but buses are likely to drop the students from the road alongside the entrance. The staff will meet any pre-booked groups.

Unmanned sites such as Rouse Tower, Vale Castle, Chateau de Marais etc. These can be visited without pre-booking although it may be wise to check if any maintenance work is taking place.

Occupation Museum, Pleinmont Tower, Folk Museum.

These are not administered by Guernsey Museums & Galleries. Please contact the relevant organisations directly.

NB These guidelines have been approved by the Education Office for Risk and Assessment purposes.

Jo Dowding (Access & Learning Manager) January 2010